



OFFICE OF THE PRINCIPAL S.V.M. AUTONOMOUS COLLEGE

JAGATSINGHPUR 754 103 (ODISHA)

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No. 2725 /SVMC/Date. 23.10.2025

Quotations are invited qualified vendors for "Library Management (E-Library) at Swami Vivekananda Memorial Autonomous College, Jagatsinghpur, Odisha 754103" as per the details mentioned below.

1.	Name of the work	"Library Management System"
2.	Name and address of the office:	Principal Swami Vivekananda Memorial Autonomous College, Jagatsinghpur, Odisha 754103
3.	Submission of bids	Sealed Quotation Both technical bids and financial bids are to be submitted concurrently. All papers must be submitted in English language only.
4.	Email Address	svmcorissa@gmail.com
5.	Bid submission start date	23.10.2025
6.	Last date and time of submitting of quotations:	31.10.2025
7.	Date and time of opening of quotations:	04.11.2025

1. Instructions to the bidders.

- Bidder must have adequate Service Personnel for providing service within the stipulated time.
- Entrusted bidder must supply and work order. All supplies must be certified. Supplied components must satisfy the specifications and guidelines, as applicable.
- Delivery & installation will be governed by the stated guidelines and associated standards & in line with the scope of work defined in this document. The delivery/ supply of the materials done by successful Bidder at respective location only.
- Services within installation, warranty period must be rendered with OEM for software.
- All services are to be delivered at the Library at Swami Vivekananda Memorial Autonomous College, Jagatsinghpur, Odisha 754103. After necessary checking, testing, marking of the all materials under supervision of Librarian bidder will take necessary step to install the items in the central library.

2. ELIGIBILITY CRITERIA FOR THE BIDDER/OEM

- a. The vendor should have an office in Odisha/ Nearest to Odisha for fast problem solving. Documentary proof have to be attached.
- b. The vendor must be registered under Companies Act 1956/2013 of Indian Government. Documentary proof have to be attached.
- c. The vendor should provide valid PAN, GST Registration Certificate and Trade License and company registration certificate. Documentary proof have to be attached.
- d. The vendor should provide valid ISO and CE Certificate. Documentary proof have to be attached.
- e. The vendor should have implemented Koha ILMS at-least 30 libraries of Higher Education Institute/ Colleges. Kindly attach valid purchase order or completion certificate/s.
- f. The vendor should have implemented Koha ILMS in at-least 20 institutes in Odisha State.
- g. The vendor should be a listed vendor in Koha Community also. So that they can upgrade the Koha software. Documentary proof have to be attached.
- h. The vendor must have a turnover of minimum 50 lakh for the last 3 financial years and also provide income tax return for the last three financial years. Documentary proof have to be attached.
- i. The vendor should be sole supplier of all the products (Software/Hardware). No third party/ joint venture/subsidiary/will be entertained.
- j. The vendor should be quoted financial bid with the required documents (Annexure-II & III).
- k. Vendor should provide live OPAC as for demo. URL must be provided by the vendor.

3. TERMS AND CONDITIONS

- a) The undersigned reserves the right to terminate the agreement ~~the agreement~~ at any time without assigning any reason whatsoever. Statutory deductions as applicable shall be made from the bill of the agency. All bills must be addressed to "Principal, Swami Vivekananda Memorial Autonomous College, Jagatsinghpur, Odisha 754103"
- b) GST will be deducted as per existing Government rules.
- c) As per the Govt. rules, income tax shall be deducted at source for payments against bills submitted.
- d) All quotations shall remain valid up to 90 days.

Principal
S.V.M Autonomous College,
Jagatsinghpur
JAGAT SINGHPUR

SCOPE OF WORK & TECHNICAL SPECIFICATIONS

Sl. No.	Item & Specification	Qty.	Technical Compliance (Yes/No)	Remarks (Clarifications, if any)
1	Implementation of Koha ILMS	01		
1.1	Installation of KOHA on Cloud Server. <ul style="list-style-type: none"> • Version-25.05 • Debian Cloud Server. • Subscription- 1 year. • Xeon Processor. • 60 GB SSD Storage. • Daily automatic backup facility. • Customization of all modules as per the requirement the Librarian. • 3 days Training for all library staff and users. • Email/SMS service for alert users. • 1 year unlimited support. • Onsite visit as per requirement. Customizations: <ul style="list-style-type: none"> • Patron and book data uploading from excel. • Patron category creation. • Item type creation. • Circulation fine rules setting. • Cataloguing framework customization. • Barcode and Spine setting. • Patron card design. • Report creation. • Email setting. • OPAC Design. • Logo setting in staff page. 			
2	Data Conversion	70000		
2.1	Extracting data from excel. Structuring of data into compatible units. Conversion of data into MARC 21 format.			
3	Android App	01		
3.1	<ul style="list-style-type: none"> • App should be available in Play store. • Supports all version of Android. • Android supported- Version 15 or higher • User/Patron Login system. • Catalogue Search and check availability of items. • JSON encrypted data fetching from Koha database through API. • Featured dashboard. • New Arrivals display with cover images from 			

	Google/Amazon jacket. <ul style="list-style-type: none"> • Dynamic Library details with background auto sliders. • Dynamic Display of Library rules with background auto sliders. • Dynamic Display of Library collections with background auto sliders. • Dynamic Display of Library member details with image Circulation history. 			
4	Library Attendance System on Cloud Server.	01		
4.1	<ul style="list-style-type: none"> • Integration with Koha Software for Student Database • Automatic foot count of users inside the library. • Online Attendance to library. • Student session record inside the library. • Weekly/Monthly/Yearly Student's virtual foot count report. • Report Generation of Student details with card number • Reports of various types related to students entry. 			
5	Technical Support, all software Upgradation and Maintenance	01 year		

ANNEXURE-II**Details of Bidder**

Sl. No.	Particular	Details Information	Document proof-Page No.
1.	Name of Bidder Company		
2.	Registration No. & Date issued by appropriate authorities		
3.	Trade license		
4.	Name of Director		
5.	Furnish following particulars of the Registered Office in Eastern India: A. Complete Postal Address: 8. Telephone No.: C. Fax No: D. Email Address: E. Website:		
6.	PAN No.		
7.	GST No.		
8.	ISO certified company		
9.	The bank details of the bidders/ OEM are required for returning of EMD amount/ releasing of payments. Hence it may be included in the table as follows: Bank Details (a certificate issued by the bank may be attached) Name of the Bank: Address: Bank Account No: Name of the Account Holder: IFSC Code: CR Code: Type of account (Saving/ Current)		

ANNEXURE-III**Financial Bid**

Sl. No.	Items	Quantity	Unit Price (Rs.)	Total Amount (Rs.)
1.	Koha LMS on Cloud Server	01		
2.	Data Conversion from excel	70000		
3.	Android App	01		
4.	Library Attendance Software on Cloud	01		
5.	Technical Support, all software Upgradation & Maintenance	01 year		
Total Amount				
Any Tax, If Applicable				
Total Amount Including all Tax				